

SUSTAINABLE GROWTH SCRUTINY COMMITTEE

TUESDAY 20 JULY 2010

7.00 PM

Bourges/Viersen Room - Town Hall

AGENDA

Page No

1. **Apologies for Absence**

2. **Declarations of Interest and Whipping Declarations**

Members must declare whether they have an interest, whether personal or prejudicial, in any of the items on the agenda. Members must also declare if they are subject to their party group whip in relation to any items under consideration.

3. **Minutes of the Meeting held on 22 June 2010**

1 - 4

4. **Call In of any Cabinet, Cabinet Member or Key Officer Decisions**

The decision notice for each decision will bear the date on which it is published and will specify that the decision may then be implemented on the expiry of 3 working days after the publication of the decision (not including the date of publication), unless a request for call-in of the decision is received from any two Members of a Scrutiny Committee or Scrutiny Commissions. If a request for call-in of a decision is received, implementation of the decision remains suspended for consideration by the relevant Scrutiny Committee or Commission.

5. **Environment Capital - The Next Steps**

5 - 8

To be consulted on the development of the Environment Capital Policy.

6. **Scrutiny Big Debate - Issues Paper**

9 - 14

To consider the issues which were identified at the Big Debate meeting held in February 2010.

7. **Forward Plan of Key Decisions**

15 - 28

To consider the Forward Plan of Key Decisions.

8. **Work Programme**

29 - 32

To consider the Committee's work programme for 2010/11.

9. **Date of Next Meeting**

Tuesday 14 September 2010 at 7pm.



There is an induction hearing loop system available in all meeting rooms. Some of the systems are infra-red operated, if you wish to use this system then please contact Louise Tyers on 01733 452284 as soon as possible.

Emergency Evacuation Procedure – Outside Normal Office Hours

In the event of the fire alarm sounding all persons should vacate the building by way of the nearest escape route and proceed directly to the assembly point in front of the Cathedral. The duty Beadle will assume overall control during any evacuation however, in the unlikely event the Beadle is unavailable this responsibility will be assumed by the Committee Chair.

Committee Members:

Councillors: M Dalton (Chairman), S Allen (Vice-Chairman), Arculus, D Day, J Peach, S Lane and G Murphy

Substitutes: Councillors: D Morley, A Miners and S Goldspink

Further information about this meeting can be obtained from Louise Tyers on telephone 01733 452284 or by email – louise.tyers@peterborough.gov.uk

**MINUTES OF A MEETING OF THE SUSTAINABLE GROWTH SCRUTINY COMMITTEE
HELD AT THE FORLI ROOM - TOWN HALL ON 22 JUNE 2010**

Present: Councillors M Dalton (Chairman), Arculus, D Day, J Peach, S Lane and D Morley

Officers Present: Mike Heath, Commercial Services Director
Margaret Welton, Principal Lawyer (Waste 2020)
Carrie Denness, Principal Solicitor
Louise Tyers, Scrutiny Manager

1. Apologies for Absence

An apology for absence was received from Councillor Allen. Councillor Morley was present as substitute.

2. Declarations of Interest and Whipping Declarations

No declarations of interest were made.

3. Minutes

3.1 15 March 2010

The minutes of the meeting held on 15 March 2010 were accepted as an accurate record.

The Committee requested a breakdown of the Stage 3 complaints by department and the type of complaint. Also, had a process for monitoring compliments been started yet and were officers able to provide figures for the number we received?

3.2 31 March 2010

The minutes of the meeting held on 31 March 2010 were accepted as an accurate record.

4. Call In of any Cabinet, Cabinet Member or Key Officer Decisions

There were no requests for call-in to consider.

5. Peterborough City Services - Update on Lot 3: Various Operational Services

The report gave an update on the progress made in relation to the procurement of Lot 3, Peterborough City Services (PCS).

When an update was given to the meeting of the Committee in January 2010, the Council's evaluation team had been in the process of evaluating the outline solutions it had received from five bidders, one bidder having withdrawn from the procurement during the outline stage. During the evaluation process, bidders presented their respective outline proposals to a range of representatives which included the Deputy Leader and Cabinet Member for Environment Capital and Culture, Cabinet Member for Resources, Executive Director – Strategic Director, Head of Business Transformation, PCS Commercial Services Director, Unison, Unite and GMB and the Waste 2020 Programme Team.

The Waste 2020 Programme Team had now concluded its evaluation of the outline solutions and a decision had been taken on the numbers and names of those bidders to go through to the detailed solution stage of the competitive dialogue. The bidders which had been shortlisted for the next stage, in alphabetical order, were:-

- Amey LG Limited;
- Enterprise Managed Services Limited;
- HW Martin Waste Limited;
- Veolia Environmental Services (UK) Limited.

During the detailed solution stage, the remaining bidders would submit their detailed proposals to the Council. The detailed solution stage was expected to be concluded around October 2010 when a decision on which bidders would be shortlisted to take part in the final tender stage would be made. A previous decision had agreed that up to three bidders would be taken through to the final tender stage.

It was expected that a decision on awarding the contract would be made so that the partner would commence delivery of Lot 3 services early next year.

The Council was seeking a partner to allow PCS to grow and develop. PCS continued to do work for other authorities but there were tight restrictions, including commercial risks on bidding for work. Working with a partner would give PCS an opportunity to grow, especially around areas such as marketing and developing the services. The bidders were keen to grow the business as they saw Peterborough as being in a prime position and saw it as a good opportunity to develop the business.

The Council was looking to enter into a long term relationship with the successful partner to work in collaboration and in a true partnering style and the Council wished to receive bids that combined all the necessary qualities the Council was seeking from the procurement process.

The Commercial Services Director continued to engage regularly with the PCS workforce and PCS shop stewards.

Observations and questions were raised around the following areas:

- The original shortlist had reduced from six to four so why had two withdrawn from the process? *One of the companies, May Gurney Limited had withdrawn from the process for its own commercial reasons. The other company had not been shortlisted to go forward to the detailed solution stage. Whilst noting that the existing PCS staff would transfer to the partner under TUPE Regulations, had any of the bidders indicated that they would be relocating any of their existing teams to Peterborough? The bidders had all been positive about the structure they proposed to have in place for delivery of this key partnership (including Peterborough as a key location) and they see this key partnership as an opportunity to grow PCS aligned to their own business organisations. .*
- What was the issue that May Gurney Limited had? *The company considered that it would be unable to provide some core services such as refuse/recycling within its current business modelling.*
- If a bidder wanted to change our recycling regime would they be able to do that? *The Council had invited innovation from the bidders as part of their proposals but naturally there were a number of core requirements that the Council had. Part of the evaluation during the detailed solution stage would be to consider the innovation proposed in line with the Council's requirements.*
- With forthcoming national changes, such as a return to weekly collections, how would they change the contract? *The contract would not be set in stone and services would have to comply with prevailing legislation. The Council would be working with its Lot*

3 partner in a partnership culture although this would be underpinned by a contractual relationship. Where any services fell below the required standards, the contract underpinning the partnership relationship, would include various mechanisms to encourage the partner to perform, such mechanisms ranging from corrective actions, step ins, omissions and so on depending on the matter that needed to be rectified. Additionally, there would be provisions for staffing for example in the case of a step in.

ACTION AGREED

To receive a further progress report on 9 November 2010 with a final report on 1 February 2011.

6. Cessation of Comprehensive Area Assessment

The report advised the Committee that the Government had recently announced that the Comprehensive Area Assessment (CAA) would be abolished. As a result of the announcement the Audit Commission had advised that all work on updating the area assessment and organisational assessment would cease with immediate effect.

In accordance with this advice, the Corporate Management Team was now considering the most appropriate method of continuing to manage performance and would update Scrutiny in due course.

Observations and questions were raised around the following areas:

- Members advised that they welcomed the changes to the inspection regime, particularly the abolition of the CAA.
- How would the abolition of the CAA affect the Council's staffing structure in the future? *The Scrutiny Manager would raise this issue with the relevant officers and advise the Committee outside of the meeting.*

ACTION AGREED

Officers to provide details of how the abolition of the CAA would affect the Council's staffing structure in the future.

7. Review of 2009/10 and Future Work Programme

The report provided the Committee with a review of the work undertaken during 2009/10 and the draft work programme for 2010/11. The Committee were asked to consider their work from last year and to decide on any items they wished to continue to monitor this year. The Committee were also asked to develop their work programme for the coming year.

Review of the Last Year

During the last year, the Committee considered the following issues:

- Complaints Monitoring 2008/09
- Contracts Process
- Disposal of Land and Assets
- East of England Plan to 2031
- Growth Area Funding
- Peterborough City Services
- Peterborough Integrated Development Programme
- Planning Obligations Implementation Scheme

- Progress on the Delivery of the LAA Priority
- Use of Consultants

The Committee asked to receive an update on the progress of the recommendations around the Cabinet Member Decision Notice process and the use of urgency powers.

Work Programme for 2010/11

The Committee asked for future reports on the following areas:

- Further reports on the Lot 3 procurement for City Services in November 2010 and February 2011.
- Update on the Site Allocations Document – Autumn 2010
- Budget Monitoring Report – September 2010

ACTIONS AGREED

- (i) Officers to provide an update on the progress of the recommendations around the Cabinet Member Decision Notice process and the use of urgency powers.
- (ii) The following items to be added to the work programme:
 - Further reports on the Lot 3 procurement for City Services in November 2010 and February 2011.
 - Update on the Site Allocations Document – Autumn 2010
 - Budget Monitoring Report – September 2010

8. Forward Plan of Key Decisions

The latest version of the Forward Plan, showing details of the key decisions that the Leader of the Council believed the Cabinet or individual Cabinet Members would be making over the next four months, was received.

ACTION AGREED

To note the latest version of the Forward Plan.

9. Date of Next Meeting

Tuesday 20 July 2010 at 7pm.

CHAIRMAN
7.00 - 8.10 pm

SUSTAINABLE GROWTH SCRUTINY COMMITTEE	Agenda Item No. 5
20 JULY 2010	Public Report

Report of the Director of Environment Capital

Report Author – Trevor Gibson, Director of Environment Capital
Contact Details – 317401 or email trevor.gibson@peterborough.gov.uk

ENVIRONMENT CAPITAL – THE NEXT STEPS

1. PURPOSE

- 1.1 This report is presented to the Sustainable Growth Scrutiny Committee to update Members on Environment Capital progress to date and the next stages in developing and launching the approach.

2. RECOMMENDATIONS

- 2.1 Members are asked to comment upon progress to date together the proposed process for launching Environment Capital later in 2010.

3. LINKS TO CORPORATE PLAN, SUSTAINABLE COMMUNITY STRATEGY AND LOCAL AREA AGREEMENT

- 3.1 Creating the UK's Environment Capital is a one of the four priorities contained within the Sustainable Communities Strategy.

4. BACKGROUND

- 4.1 Peterborough's Sustainable Communities Strategy contains four priorities: Creating Strong and Supportive Communities; Creating the UK's Environment Capital; Creating Opportunities, Tackling Inequalities; Substantial and Truly Sustainable Growth. Each of these priorities has four specific outcomes, beneath which sit a diverse range of actions and interventions to deliver lasting positive change for Peterborough.
- 4.2 By adopting the Sustainable Communities Strategy, the Council has committed itself to becoming the UK's Environment Capital, building on the longstanding experience as one of four Environment Cities in the UK. The "journey" from Environment City to Environment Capital is considered appropriate given the shift towards global environmental challenges such as climate change as well as the city's ambition to grow substantially and sustainably. As a consequence, the approach is relevant to the Sustainable Growth Scrutiny Committee as the way in which the city grows is critical to achieving the Environment Capital ambition.
- 4.3 Environment Capital now has widespread support as a key focus and unique selling point for Peterborough which has been achieved through clear political direction and the efforts of a committed, cross-sector Environment Capital Partnership.
- 4.4 Significant building blocks are already in place including the Sustainable Communities Strategy, Local Area Agreement, the creation of an Environment Capital Cabinet portfolio and the Environment Capital Scrutiny Committee itself. The approach also has the support of Opportunity Peterborough as a key tool in driving economic development and of the wider business community as represented by the Economic Development Partnership.

- 4.5 The city is currently leading on some areas of work and is receiving global recognition for its unique “Peterborough Model”. This project is being delivered through collaboration with IBM, Royal Haskoning and Green Ventures to create an accessible on-line tool for visualising the city’s environmental performance. As a result of this and other initiatives, the city is gaining a significant reputation for its environmental experience and credentials.

5. THE NEXT STEPS

- 5.1 There are significant advantages in maintaining the momentum in driving forward the Environment Capital Agenda. It can, and does, play a key role in driving the city’s economic development, supporting sustainable growth and providing a focus for building strong and supportive communities.
- 5.2 The next stages in the process must continue to position Peterborough as an environmental leader and enhance its reputation as a result. It must also continue to build the Environment Capital culture within the Council and throughout a wider family of city stakeholders.
- 5.3 The next stages must also include a range of projects and activities aimed at supporting the Environment Capital agenda. The Committee has previously seen early drafts of the city wide Development Plan which will be updated and improved as part of this work. The Council and other partners must be mindful of the impact of their activities and decisions on the environmental and wider sustainability agendas.
- 5.4 The Leader and Deputy Leader of the Council together with the Cabinet Member for Environment Capital are committed to launching the Environment Capital approach in the autumn of this year. To this end, three work streams have now been established:-

Stakeholder Engagement: The Director of Environment Capital with support from GPP colleagues is working with partners to galvanise support for and input to the Environment Capital approach to build and maintain a common approach and culture. This will involve a clear definition, an outward facing prospectus and a briefing document aimed at all city ambassadors. In addition, if it is to succeed, Environment Capital must deliver improved outcomes for local residents and communities.

Policy Development: This will include the replacement of the Council’s Environment Policy (2000) with a newly developed Environment Capital Policy which will form part of the Council’s Major Policy Framework. The policy will seek to ensure that Environment Capital principles are a consideration in all services, strategies and policies. The sustainable growth of the city will be supported by an Environment Capital Supplementary Planning Document (SPD) which will drive sustainable developments across the city building on the Environment Capital Core Strategy policy.

Marketing: A newly formed team comprising marketing expertise from a wide range of partners including, PCC, OP, PECT, GPP and UKCEED is leading the development of a marketing strategy to ensure that the new approach enhances the city’s regional, national and international profile. This profile will, in turn, support inward investment and economic development. It should be noted that if Environmental Capital is marketed without delivering the substance described above, it will not be successful.

6. IMPLICATIONS

- 6.1 The launch of the Environment Capital initiative will ensure that sustainability is embedded throughout Council services and across a range of key stakeholders.

7. CONSULTATION

- 7.1 Key city stakeholders will be consulted on the approach. The Scrutiny Committee will be asked to comment on the detailed policy later in the year prior to its consideration by Council. This report was also considered by the Environment Capital Scrutiny Committee on 15 July 2010.

8. EXPECTED OUTCOMES

- 8.1 The launch of Environment Capital, backed by a major policy, a range of high profile projects, a SPD and bespoke marketing campaign will maintain Peterborough's position as a leading city from the environmental perspective with positive benefits for the city's future development and all of its communities.

9. NEXT STEPS

- 9.1 Following comments and suggestions made by this Committee, the policy, development plan and marketing strategy will be prepared for consideration by this Committee in September 2010. The Major Policy will be considered by Council in October 2010.

10. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

None.

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SUSTAINABLE GROWTH SCRUTINY COMMITTEE	Agenda Item No. 6
20 JULY 2010	Public Report

Report of the Solicitor to the Council

Contact Officer – Louise Tyers, Scrutiny Manager

Contact Details – (01733) 452284 or email louise.tyers@peterborough.gov.uk

SCRUTINY BIG DEBATE – ISSUES PAPER

1. PURPOSE

- 1.1 The purpose of this report is to advise the Committee of the outcomes of the Big Debate event which was held in February 2010.

2. RECOMMENDATIONS

- 2.1 To consider and comment on the outcomes of the Scrutiny Big Debate.
- 2.2 To delegate to the Group Representatives consideration of which items should be added to the Committee's work programme.
- 2.3 To receive an update on the progress of the outcomes at a future meeting.

3. LINKS TO THE SUSTAINABLE COMMUNITY STRATEGY AND LOCAL AREA AGREEMENT

- 3.1 The report and the outcomes of the Big Debate are linked to the Sustainable Community Strategy priority of delivering substantial and truly sustainable growth.

4. BACKGROUND

- 4.1 The Scrutiny Big Debate involved an investigation by the four Scrutiny Committees in to how the economic downturn had affected the City in terms of its aspirations for growth, levels of crime, requirements to support vulnerable people and its credentials for environmental sustainability with particular reference to transport. It was a pioneering piece of work that had been designed and delivered in consultation with the Centre for Public Scrutiny.
- 4.2 The scope of the review for the Sustainable Growth Scrutiny Committee had been to look at how the city could continue to grow and overcome the effects of the economic downturn.
- 4.3 The event was held at the Town Hall on 17 February 2010 and involved representatives from various organisations who gave their personal perspectives on the future of the city. The event provoked lots of discussion and there has been a significant amount of positive feedback from attendees.

5. KEY ISSUES

- 5.1 Following workshops which were held on the evening a number of issues were suggested to take forward for further work. The issues which were raised at the Sustainable Growth event are attached at Appendix 1.
- 5.2 The Committee are now asked to formally receive the issues which were raised and to:

- (i) consider and comment on the outcomes of the Big Debate; and
- (ii) delegate to the Group Representatives consideration of which items should be added to the Committee's work programme.

6. IMPLICATIONS

- 6.1 Any implications are contained within the Issues Paper.

7. CONSULTATION

- 7.1 Consultation has taken place as part of the Scrutiny Big Debate event held on 17 February 2010.

8. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 8.1 The Scrutiny Big Debate Issues Paper – April 2010

9. APPENDICES

- 9.1 Appendix 1 - Outcomes from the Sustainable Growth Scrutiny Big Debate

Sustainable Scrutiny Committee Big Debate – Issues Paper

Issues	
A	Economy
1.	Improve communications on what is happening in Peterborough
2.	Develop more quickly a university in the City to raise aspirations and to keep our brightest children
3.	Improve the marketing of the City to gain inward investment
4.	Investigate cutting the salaries of City Council staff to help reduce the level of Council Tax by: <ul style="list-style-type: none"> • 15% if earning over £50k • 10% if earning over £20k • 5% if earning over £15k
5.	Investigate way of stimulating support to new businesses to ensure that they grow
6.	Need to publically reaffirm the growth plans for the City, including when things will happen
7.	Examine ways of preventing monies, people and expenditure leaving the city
8.	Develop a good leisure and cultural offer for families to attract them to the city.
9.	Provide small units for small businesses and projects
10.	Encouragement for the Council and partners to take risks
11.	Encourage joint working with the private sector
12.	Encourage the development of new business sectors in the City
13.	Develop non-fiscal ways of supporting the economy
14.	Develop Community Banks and Community Interest companies

Issues	
15.	Encourage the public sector to use local businesses, where possible, in their procurement.
B	Housing
1.	Develop a strategic approach to address the city's current housing needs
2.	Regenerate the older and more neglected areas of the city alongside new growth areas
3.	Support residents to improve their homes, including fuel efficiency
4.	Encourage all partners and agencies to be flexible and work together
5.	Introduce part exchange schemes to help get people moving
6.	Improve the use of Section 106 agreements to develop new buildings and facilities
7.	Ensure that the Council has a proactive planning department that is flexible, welcomes developers and has a positive can do attitude with developers
8.	Encourage the development of extra care homes to free up larger family homes
9.	Encourage the building of more executive family homes to encourage senior managers to live inside rather than outside the city
10.	Introduce incentives for new businesses coming to the city
11.	Allocate more land for business, including larger sites
12.	Seek ways of making the Council more 'quick on its feet' to react to approaches from developers and businesses
13.	Examine ways to restrict the number of residential properties which are being used as businesses
14.	Encourage the building of more social housing as a way to reduce the city's housing waiting list.
15.	Provide security for workers by giving businesses the confidence to put people on permanent contracts and not temporary ones

Issues	
C	Health
1.	Encourage people to grow their own food by developing more allotments, revising the Allotment Strategy and using the Council's asset disposal policy to encourage the development of allotments
2.	Identify new areas of green and open space, particularly in the city centre
3.	Use tax breaks as an incentive to encourage people to cycle to work rather than use a car
4.	Encourage more use of home working
5.	Use planning strategies to support developments that encourage walking and cycling
6.	Understand the different communities and their needs
7.	Provide localised health services
8.	Encourage more outdoor activities for children, including walking to school
9.	Align health strategies with the growth agenda
10.	Develop joint working between the Council and partners to tackle the poor health conditions in the city
11.	Drive health improvement by encouraging different lifestyles
12.	Ensure there is a focus on the causes of good health and just the symptoms of poor health
13.	Acknowledge that growth is not just economic but is also spiritual and social
14.	Ensure that health and well being are not looked at in isolation, for example environmental impacts
15.	Promote social cohesion by increasing employment opportunities
16.	Consider how we deal with future unemployment caused by the long term impact of the recession

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SUSTAINABLE GROWTH SCRUTINY COMMITTEE	Agenda Item No. 7
20 JULY 2010	Public Report

Report of the Solicitor to the Council

Report Author – Louise Tyers, Scrutiny Manager

Contact Details – 01733 452284 or email louise.tyers@peterborough.gov.uk

FORWARD PLAN – JULY TO OCTOBER 2010

1. PURPOSE

- 1.1 This is a regular report to the Sustainable Growth Scrutiny Committee outlining the content of the Council's Forward Plan.

2. RECOMMENDATIONS

- 2.1 That the Committee identifies any relevant items for inclusion within their work programme.

3. BACKGROUND

- 3.1 The latest version of the Forward Plan is attached at Appendix 1. The Plan contains those key decisions, which the Leader of the Council believes that the Cabinet or individual Cabinet Member(s) will be making over the next four months.
- 3.2 The information in the Forward Plan provides the Committee with the opportunity of considering whether it wishes to seek to influence any of these key decisions, or to request further information.
- 3.3 If the Committee wished to examine any of the key decisions, consideration would need to be given as to how this could be accommodated within the work programme.
- 3.4 A revised version of the Forward Plan is due to be published before the meeting and copies will be made available at the meeting.

4. CONSULTATION

- 4.1 Details of any consultation on individual decisions are contained within the Forward Plan.

5. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

None

6. APPENDICES

Appendix 1 – Forward Plan of Executive Decisions

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**PETERBOROUGH CITY
COUNCIL'S FORWARD PLAN
1 JULY 2010 TO 31 OCTOBER 2010**

FORWARD PLAN OF KEY DECISIONS - 1 JULY 2010 TO 31 OCTOBER 2010

During the period from 1 July 2010 To 31 October 2010 Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

This Forward Plan should be seen as an outline of the proposed decisions and it will be updated on a monthly basis. The dates detailed within the Plan are subject to change and those items amended or identified for decision more than one month in advance will be carried over to forthcoming plans. Each new plan supersedes the previous plan. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to Alex Daynes, Senior Governance Officer, Chief Executive's Department, Town Hall, Bridge Street, PE1 1HG (fax 01733 452483). Alternatively, you can submit your views via e-mail to alexander.daynes@peterborough.gov.uk or by telephone on 01733 452447.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed and the papers listed on the Plan can be viewed free of charge although there will be a postage and photocopying charge for any copies made. All decisions will be posted on the Council's website: www.peterborough.gov.uk. If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Governance Support Officer using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this plan.

NEW ITEMS THIS MONTH:

Extension of the Banking Services Contract with Barclays Bank
The Future of Peterborough Community Services (the provider arm of the Primary Care Trust)
Legal Services for the Medium Term Financial Strategy
Carbon Reduction Commitment (CRC) Energy Efficiency Scheme

JULY

KEY DECISION REQUIRED	DATE OF DECISION	DECISION MAKER	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	REPORTS
<p>Supporting People Programme: Independent Living Support Service To approve a contract between Peterborough City Council and NHS Peterborough to jointly commission existing housing related support services where social care is also provided or the services meet local or national priorities and strategy through the NHS Peterborough commissioned Independent Living Support Service, for an initial term of 3 years from 1 April 2010 with the discretion to extend this on an annual basis to a maximum of 5 years.</p>	<p>July 2010</p>	<p>Cabinet Member for Housing, Neighbourhoods and Planning</p>	<p>Strong and Supportive Communities and Scrutiny Commission for Health Issues</p>	<p>Internal Departments and Relevant Stakeholders as appropriate.</p>	<p>Belinda Child Housing Strategic Manager belinda.child@peterborough.gov.uk</p>	<p>Public report will be available from the Governance Team one week before the decision is made.</p>

<p>Hampton Children's Centre The development of a children's centre facility in the grounds of Hampton Hargate Primary School. The facility will comprise rooms for a larger pre-school as well as multi function rooms to develop a range of services predominantly for children under 5 and their families.</p>	July 2010	Cabinet Member for Children's Services	Creating Opportunities and Tackling Inequalities	A range of people and organisations have been consulted through the process. Ongoing consultation will take place in working with parents to ensure the service delivered from the facility meet local needs	Pam Setterfield Assistant Head of Children & Families Services (0-13) Tel: 01733 863897 pam.setterfield@peterborough.gov.uk	Public report will be available from the Governance Team one week before the decision is made.
<p>Peterborough Bridges Refurbishment Programme 2010/11 Nomination of contractor through the HA Midlands Works Framework Contract 4</p>	July 2010	Cabinet Member for Housing, Neighbourhoods and Planning	Environment Capital	Relevant stakeholders and ward councillors as appropriate.	Richard Cranwell Bridges and Drainage Team Manager richard.cranwell@peterborough.gov.uk	Public report will be available from the Governance Team one week before the decision is made.

<p>Transport and Engineering Professional Services Contract As a result of negotiations with the current supplier to deliver further savings for the Council over the remainder of the current contract there is a need to put in a place a contract variation that requires a Cabinet Member decision.</p>	July 2010	<p>Cabinet Member for Housing, Neighbourhoods and Planning</p>	Environment Capital	Internal Departments and Relevant Stakeholders as appropriate.	<p>Barry Kirk, Transportation and Development Group Manager Tel: 01733 317450 Barry.kirk@peterborough.gov.uk</p>	Public report will be available from the Governance Team one week before the decision is made.
<p>Extension to Hampton Hargate School Authority to award a contract for the construction of an extension to Hampton Hargate Primary School</p>	July 2010	<p>Cabinet Member for Education, Skills and University</p>	Creating Opportunities and Tackling Inequalities	Consultation will take place with relevant stakeholders, internal departments and ward councillors as appropriate.	<p>Isabel Clark Planning & Development Manager Tel: 01733 863914 isabel.clark@peterborough.gov.uk</p>	Public report will be available from the Governance Team one week before the decision is made

<p>Joint Service Centre at Hampton To commence the procurement process for a design and build contract for the provision of new leisure and library facilities at Hampton as part of the joint service centre in partnership with NHS Peterborough</p>	July 2010	<p>Deputy Leader and Cabinet Member for Culture, Recreation and Strategic Commissioning</p>	Strong and Supportive Communities	Consultation will take place with the Cabinet Member of Community Services, ward councillors, affected divisions within PCC and potential user groups in Hampton.	<p>Fiona O'Mahony Hampton Joint Service Centre Project Director Tel: 01733 863856 fiona.o'mahony@peterborough.gov.uk</p>	Public report will be available from the Governance Team one week before the decision is made
<p>Passenger Transport Framework Tender Requirements for special educational needs and mainstream school contract.</p>	July 2010	<p>Cabinet Member for Education, Skills and University</p>	Creating Opportunities and Tackling Inequalities	Internal stakeholders.	<p>Cathy Summers Team Manager - Passenger Transport Contracts and Planning cathy.summers@peterborough.gov.uk</p>	Public report will be available from the Governance Team one week before the decision is made.
<p>Floating Support Contract: Cross Keys Homes Extension of Contract Extension of contract to provide a generic floating support service for clients with housing support needs.</p>	July 2010	<p>Cabinet Member for Housing, Neighbourhoods and Planning</p>	Strong and Supportive Communities	Internal Departments and Relevant Stakeholders as appropriate.	<p>Belinda Child Housing Strategic Manager belinda.child@peterborough.gov.uk</p>	Public report will be available from the Governance Team one week before the decision is made.

<p>Extension of the Banking Services Contract with Barclays Bank Peterborough City Council's contract with Barclays Bank who provide our banking services is due to expire on the 30th September 2010 and the contract needs to be extended for a further 2 years.</p>	July 2010	Cabinet Member for Resources	Strong and Supportive Communities	Internal Departments and Relevant Stakeholders as appropriate.	Sian Warren Capital Accounting Manager Tel: 863924 sian.warren@peterborough.gov.uk	Public Report will be available from the governance Team one week before the decision is taken
<p>Legal Services for the Medium Term Financial Strategy To appoint a legal services partner for the provision of legal advice in relation to the MTFs who have experience of implementing joint ventures, designing financial models for major construction and development projects and providing legal agreements and design work.</p>	July 2010	Cabinet Member for Resources	Strong and Supportive Communities	Internal Departments and Relevant Stakeholders as appropriate.	Andrew Cox Senior Category Manager andy.cox@peterborough.gov.uk	Public Report will be available from the Governance Team one week before the decision is taken
<p>CRC Energy Efficiency Scheme Obligatory emissions trading scheme, PCC is required to register before September 2010 for full participation in the scheme because it met the qualification criteria.</p>	July 2010	Cabinet Member for Environment Capital	Environment Capital	Internal	Charlotte Palmer Climate Change Team Manager Charlotte.palmer@peterborough.gov.uk	Public Report will be available from the Governance Team one week before the decision is taken

AUGUST

KEY DECISION REQUIRED	DATE OF DECISION	DECISION MAKER	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	REPORTS
<p>Award of Contract - Heltwate School To award the contract for refurbishment of the school</p>	August 2010	Cabinet Member for Education, Skills and University	Creating Opportunities and Tackling Inequalities	Internal departments as appropriate	Alison Chambers Asset Development Officer alison.chambers@peterborough.gov.uk	Public report will be available from the Governance Team one week before the decision is made.
<p>Ormiston Bushfield Academy To award a contract to design & build the new Ormiston Bushfield Academy school buildings from the Partnerships for Schools National Framework of Contractors.</p>	August 2010	Chief Executive	Creating Opportunities and tackling Inequalities	Internal Departments and Relevant Stakeholders as appropriate.	Brian Howard PFI Project Manager Tel: 01733 863976 brian.howard@peterborough.gov.uk	Public report will be available from the Governance Team one week before the decision is made.

SEPTEMBER

KEY DECISION REQUIRED	DATE OF DECISION	DECISION MAKER	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	REPORTS
<p>Section 75 Pooled funding arrangements for substance misuse services Variation to the existing partnership agreement under the National Health Act 2006 to pool funding from NHS Peterborough and PCC to commission drugs services. The variation takes into account the slight changes to governance and structure of the former Drug and Alcohol Action Team, now part of the Safer Peterborough Partnership, and additional funding made available to NHS Peterborough for integrated drug treatment within HMP Peterborough.</p>	<p>September 2010</p>	<p>Cabinet Member for Resources</p>	<p>Scrutiny Commission for Health Issues</p>	<p>Internal stakeholders as appropriate</p>	<p>Karen Kibblewhite Community Safety And Substance Misuse Manager Tel: 01733 864122 karen.kibblewhite@peterborough.gov.uk</p>	<p>Public report will be available from the Governance team one week before the decision is made</p>

<p>The Future of Peterborough Community Services (the provider arm of the Primary Care Trust) For Cabinet to approve proposals from the Primary Care Trust regarding the future of Peterborough Community Services, including adult social care.</p>	<p>September 2010</p>	<p>Cabinet</p>	<p>Scrutiny Commission for Health Issues</p>	<p>Internal Departments and Relevant Stakeholders as appropriate.</p>	<p>Denise Radley Director of Adult Social Services & Performance Tel: 01733 758444 denise.radley@peterborough.gov.uk</p>	<p>Public report will be available from the Governance Team one week before the decision is made.</p>
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OCTOBER

KEY DECISION REQUIRED	DATE OF DECISION	DECISION MAKER	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	REPORTS
<p>THERE ARE CURRENTLY NO DECISION SCHEDULED FOR OCTOBER.</p>						

CHIEF EXECUTIVE'S DEPARTMENT Town Hall, Bridge Street, Peterborough, PE1 1HG

Communications
Strategic Growth and Development Services
Legal and Democratic Services
Policy and Research
Economic and Community Regeneration
Housing Strategy
Drug Intervention Programme and Drug and Alcohol Team
HR Business Relations, Training & Development, Occupational Health & Reward & Policy

COMMERCIAL SERVICES DEPARTMENT Nursery Lane, Fengate, Peterborough PE1 5BG

Property Services
Building & Maintenance
Streetscene and Facilities
Finance and Support Services

STRATEGIC RESOURCES DEPARTMENT Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG

Finance
Internal Audit
Information Communications Technology (ICT)
Business Transformation
Performance and Programme Management
Strategic Property
Human Resources (HR Support)
Customer Services

CHILDRENS' SERVICES DEPARTMENT Bayard Place, Broadway, PE1 1FB

Families and Communities
Commissioning and Performance
Learning

OPERATIONS DEPARTMENT Bridge House, Town Bridge, PE1 1HB

Planning Services (Planning Delivery, Building Control)

Environment Transport and Engineering Services (Infrastructure Planning & Delivery, Network Management, Transport & Sustainable Environment)

City Operations (Resilience, CCTV, Car Parking, Markets, Health & Safety)

Neighbourhood Services (Community Engagement, Community Safety, Business Regulation, Housing)

Operations Business Support (Finance, Economic Participation, Business Support)

**SUSTAINABLE GROWTH SCRUTINY COMMITTEE
WORK PROGRAMME 2010/11**

Meeting Date	Item	Progress
22 June 2010	<p>Peterborough City Services – Update on Lot 3: Various Operational Services</p> <p>To scrutinise the progress to date on the future of PCS and what the implications are for the City Council.</p> <p>Contact Officer: Mike Heath</p>	Further reports in November 2010 and February 2011.
	<p>Review of 2009/10 and Future Work Programme</p> <p>To review the work undertaken during 2009/10 and to consider the future work programme of the Committee.</p> <p>Contact Officer: Louise Tyers</p>	Completed.
	<p>Cessation of Comprehensive Area Assessment</p> <p>To consider the Coalition’s plan to abolish Comprehensive Area Assessment.</p> <p>Contact Officer: Paul Tonks</p>	Completed.
20 July 2010	<p>Environment Capital – The Next Steps</p> <p>Early consultation on the development of the Environment Capital Policy.</p> <p>Contact Officer: Trevor Gibson</p>	
	<p>Scrutiny Big Debate – Issues Paper</p> <p>To consider the issues which were identified at the Big Debate meeting held in February 2010.</p> <p>Contact Officer: Louise Tyers</p>	
<p>14 September 2010 (Papers to be despatched on 6 September 2010)</p>	<p>Review of the Use of Consultants</p> <p>To consider the report from the Review Group on the Use of Consultants.</p> <p>Contact Officer: Karen Whatley</p>	

	<p>Budget Monitoring Report</p> <p>To scrutinise the budget monitoring report for 2010/11.</p> <p>Contact Officer: Steven Pilsworth/John Harrison</p>	
	<p>Progress on the Growth and Resources Portfolios (Councillors Cereste and Seaton)</p> <p>To scrutinise the progress of the Growth and Resources Portfolios.</p> <p>Contact Officer: Louise Tyers</p>	
	<p>Consultation on New Executive Arrangements and Possible Changes to Electoral Cycles</p> <p>To be consulted on proposed New Executive Arrangements and Possible Changes to Electoral Cycles.</p> <p>Contact Officer: Helen Edwards</p>	
<p>9 November 2010</p> <p>(Papers to be despatched on 1 November 2010)</p>	<p>Medium Term Financial Plan 2011/12 to 2015/16</p> <p>To scrutinise the Medium Term Financial Plan for 2011/12 to 2015/16.</p> <p>Contact Officer: John Harrison/Steven Pilsworth</p>	
	<p>Peterborough City Services – Update on Lot 3: Various Operational Services</p> <p>To scrutinise the progress to date on the future of PCS and what the implications are for the City Council.</p> <p>Contact Officer: Mike Heath</p>	
<p>6 January 2011</p> <p>(Papers to be despatched on 24 December 2010)</p>	<p>Scrutiny of the Budget 2011/12 and Medium Term Financial Plan</p> <p>To scrutinise the Executive’s proposals for the Budget 2011/12 and Medium Term Financial Plan.</p> <p>Contact Officer: John Harrison/Steven Pilsworth</p>	
<p>13 January 2011</p> <p>(Papers to be despatched on 5</p>	<p>Scrutiny of the Budget 2011/12 and Medium Term Financial Plan</p> <p>To scrutinise the Executive’s proposals for the Budget 2011/12 and Medium Term Financial Plan.</p>	

January 2011)	Contact Officer: John Harrison/Steven Pilsworth	
1 February 2011 (Papers to be despatched on 24 January 2011)	Peterborough City Services – Update on Lot 3: Various Operational Services To scrutinise the progress to date on the future of PCS and what the implications are for the City Council. Contact Officer: Mike Heath	
15 March 2011 (Papers to be despatched on 7 March 2011)	Progress on the Growth and Resources Portfolios (Councillors Cereste and Seaton) To scrutinise the progress of the Growth and Resources Portfolios. Contact Officer: Louise Tyers	

ITEMS TO BE SCHEDULED

- **Lessons Learnt from the ICT Managed Service Project** - to scrutinise the lessons learnt from the ICT Managed Service Project and to receive an update on how the new service is working.
- **Peterborough Integrated Development Programme** - to further scrutinise the draft Integrated Development Programme which sets out the priorities for infrastructure provision to facilitate growth and regeneration of the City.
- **Complaints Monitoring Report 2009/10** - to scrutinise the annual complaints report 2009/10 and identify any areas of concern.
- **Site Allocations Development Plan** - to consider the latest version of the Site Allocations Development Plan, when available.

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